

WES PTO Executive Board Meeting: June 3, 2020

In attendance:

Leigh Andrus
Michael Rossi
Elizabeth Maclaughlin
Colleen Williams
Kevin Maxson
Maile Aiwohi
Krista Kirk
Jane Ramsey
Deborah Cardoso

Meeting called to order at 5:15pm

Elizabeth moved to accept the minutes as written

Maile seconded

All approved

President Update:

Leigh welcomed our incoming board members (term begins July 1, 2020) and thanked the outgoing board members. The general membership voted to approve the slate of officers at the May 20, 2020 virtual meeting (86 PTO members in attendance all voted in favor of the officers selected by the Nomination Committee).

The 2020/2021 PTO board is:

Principal: Leigh Andrus

VP: Jane Ramsey

Secretary: Maile Aiwohi

Treasurer: Deborah Cardoso

Improvements Director: Elizabeth Mclaughlin

Membership Director: Amy Immerfall

Principal Liaison: Krista Kirk

Principal Update: (emailed from Mrs. Greer)

Welcome events may need to be spread out over multiple days depending on COVID-related guidelines.

Lunchroom: need a rotation of volunteers to help with table sanitizing and hand washing/sanitizing. PTO Board agrees this new group of volunteers should be managed under School Operations Chair along the same lines as Popcorn Fridays.

We want to institute a sanitizer station as students enter cafeteria. I imagine we will adopt strict protocols of regular handwashing, but this would be one last layer immediately entering the cafeteria before they eat.

Staff updates:

Mrs. Braun has decided to retire and be home to welcome her 1st grandchild and help her daughter.

Ms. Otto is returning to her home school in the Southeast to be closer to home.

I have hired two new teachers, Mrs. Macia and Ms. Shaw, both with experience and from different counties in our state to fill in these 3rd grade vacancies.

Ms. Sainvil, our behavior specialist resigned to work for the private sector. We hired OCPS behavior specialist, Susan Salvatti to fill the position.

Mrs. Judy Colon retired and we are still searching for a candidate to fill her position. This is a 12 month position that requires some computer and clerical experience. It pays about \$12 an hour. Let me know if you have any leads in our community.

Mrs. Sabat is looping with her kids to 1st .

K will only have 5 teachers at this time.

Mrs. Reinstein resigned to stay home with her new baby. I hired experienced K teacher Ms. Lipp from OCPS to fill in

Mrs. Myers will be moving up to 5th grade to assist with our enrollment needs. She will not be looping with her class.

Treasurer report:

PTA is now officially gone. Kevin will file taxes for it one last time.

No real movement financially

Stopping all payments on June 12th so we can finalize the books and get information to the audit committee.

65K in assets right now.

Kevin recommends keeping at least \$40K to operate programs.

5th grade committee ask for next year. Since the 5th grade was not able to have a party to end the year they have money left over and they have proposed:

Legacy Project: \$2500.00

Mrs. Greer has asked if we could contribute to the playground upgrade. She requested a set of soccer goals. I would be happy to see this project through fruition.

- **5th Grade (2020-2021): \$200.00**

We would like to purchase the glow supplies for next years 5th grade Glow Day (day before FSA testing, 5th grade does a FSA review glow party). Typically parents donate the glow supplies. We would like to relieve them of this.

- **Homecoming: \$500.00**

We hope to bring our 5th graders together again sometime next school year when it's safe to do so. We would like to have pizza, drinks and cupcakes, nothing fancy. IF this does NOT happen before next Spring Break, we would like this \$500.00 to be donated to the 5th grade events committee for next school year. I will be coordinate all the details of having a "homecoming" get-together as needed.

- **Donation to the Dunlap Family / Event Concepts: \$100.00**

Event Concepts is donating their time to our car parade, we would like to donate money to them for this gracious effort on their part.

PTO Fundraiser

Leigh would like it to use one tag line for the year and she would like it to be geography based.

Oh the places we will go

Oh the places you go start here

Learning to chart our path

Geography takes you places

Mapping the future

Charting our future

Charting our course

The world is waiting and I must go

We have nothing to lose but a world to see

Without geography we are nowhere

Geography is a tapestry that weaves the world together

Leigh found a site, Banners on the Cheap, that will produce a 4x10 banner for \$37. So she is researching getting banners for the welcome events. So we are going to switch to this site. Leigh also wants to buy feather banners that say Spirit Wear, Nurse Fund, Planners, Join PTO (about \$125 each).

Maile wants the fundraiser shirt to be a map of school and the sponsors would be a key

PTO shirt will be coordinates of the school "Volunteer Here"

Possible teacher gifts for welcome back - Globes, Maps of the world. Maybe look into buying a large, layered map for the media center.

Leigh would like to purchase the skin tone crayons from crayola for all the K and 1st graders.

(Colors of the world packs of 8 are \$1; packs of 32 are \$1.77)

Leigh would also like to use the leftover hand sanitizer sprays as gifts during the welcome events.

Amy Shova would like to use one of the portables as a garden classroom with resources for use by WES classroom teachers. Krista will convey this to Mrs. Greer.

Kevin suggested we have rolls of PTO logo stickers made to place on gift items; Leigh will price it out online.

Kim Taylor, media specialist, agreed to chair the Literacy Chair.

Meeting adjourned at 6:40pm

Leigh moved and Kevin seconded.

Kevin created a PTO pin for the board members from last year and the new board. They were distributed at the end of the meeting.